



March 2018

---

## eBusiness Center — Ohio EPA's Business Portal

*Ohio EPA's eBusiness Center is a secure portal for online business services. The eBusiness Center is the entry point for the regulated community and consultants to electronically complete and file reports and permit applications, as well as make payments.*

### Why eBusiness?

The main goal of the eBusiness Center is to provide an easy to use, reliable and secure one-stop shop for Ohio EPA services. The three main features of the Agency's eBusiness Center are ease of use, reliability and secure data submission and retrieval. Other benefits include improved data collection; rapid verification and updating of data and a unique user personal identification number (PIN) that may be used for all electronic submissions to the Agency. It is recommended that you use Microsoft Internet Explorer version 9.0 or higher when using the eBusiness Center. To download the latest version of Internet Explorer, go to [windows.microsoft.com/en-us/internet-explorer/download-ie](http://windows.microsoft.com/en-us/internet-explorer/download-ie) or click on the link provided on the eBiz web page.

### Electronic Reporting Rule

U.S. EPA requires that states electronically collecting environmental reports or applications (Title 40 of the Code of Federal Regulations) do so through a system that satisfies the Cross-Media Electronic Reporting Regulation (CROMERR). You can review the regulation in the "newsroom" link and other information on [U.S. EPA's CROMERR web page](#).

Ohio also has an equivalent rule, the Uniform Electronic Transactions Act, created under Ohio Revised Code (ORC) Chapter 1306. The eBusiness Center helps ensure that Ohio EPA and the regulated community can meet these requirements by:

- providing the capability to electronically submit environmental reports and applications via a CROMERR-compliant system;
- streamlining the payment process;
- enabling users to apply for new permits and permit modifications electronically; and
- improving the validity, quality, and management of environmental data.

### Who uses the eBusiness Center?

The eBusiness Center users, including those listed below, receive training and assistance through the Agency's Answer Place (<http://ohioepa.custhelp.com/app/home>), individual division/office web pages and contacts listed on page 3 and through email.

- Administrative support/data entry technicians
- Construction and demolition debris facilities
- Community and local government officials
- Composting facilities
- Consultants/engineering firms
- Hazardous waste generators and management facilities
- Infectious waste generators and treatment facilities
- Laboratories
- Solid waste landfills
- Owners of small and large businesses
- Scrap tire facilities and transporters
- Utility directors and employees
- Water and wastewater treatment plant operators
- Ohio Environmental Education Fund grant applicants

# eBusiness Center — Ohio EPA's Business Portal

## What services are available?

Since it was implemented in 2007, the eBusiness Center services have expanded to include all of the following divisions/offices:

- **Division of Surface Water** — The Electronic Discharge Monitoring Report (eDMR) system provides the permitted community a reliable and simple method to electronically report sampling data measurements in response to the reporting requirements within their environmental permits.
- **Division of Air Pollution Control** — permit applications; permit-related reporting; annual emissions reporting; asbestos contractor licensing and training.
- **Division of Drinking and Ground Waters** — Electronic Drinking Water Reports (eDWR) allows public water systems to submit their monthly operating reports and certified laboratories to report chemical and microbiological sample results. Operator Certification (OpCert): Exam applications, renewals and contact hours. Exam and training providers can submit applications and upload grades and attendance records. The ePay system allows users to pay OpCert renewal fees and exam application fees.
- **Division of Environmental Response and Revitalization** — hazardous waste biennial reporting for large quantity generators and TSD facilities.
- **Division of Materials and Waste Management** — licensing and/or registration for the following types of regulated facilities: composting; construction and demolition debris landfill; infectious waste generator or treatment facility; industrial or residual solid waste landfill; municipal solid waste landfill or transfer facility; scrap tire collection, recovery, storage, transporter, or monofill or monocell; solid or infectious waste incinerator and waste disposal fee payment.
- **Office of Environmental Education** — Ohio Environmental Education Fund grant applications and reviews.
- **Office of Fiscal Administration** — fee payments like solid waste, construction and demolition debris (C&DD), infectious waste, non-Title V notices of violations (NOVs), conference fees, and licensing fees like public water system license-to-operate, operator certification and others.

## Advantages of eBusiness Center

In addition to its ease of use, the eBusiness Center has numerous advantages. Users do not need to upgrade their existing computer systems because there is no need to download or install separate data reporting and application software. With the eBusiness Center, users receive immediate verification of successful data submission and can track the status of applications submitted to the Agency. Other benefits to users include:

- secured site with privileged access, account management, integrated functionality and personalization;
- one PIN (Personal Identification Number) for all services;
- flexibility to enter and submit data at any time;
- some services allow data from a previous submission to be copied into the new submission, making the entry process more efficient;
- secure user identification codes and data entry/submission;
- ability to save partially completed applications and reports for later submittal;
- reduced paperwork;
- increased reliability and fewer errors on submission;
- reduced postage and copying costs; and
- ability to create multiple user accounts and assign varying levels of responsibility.

## eBusiness Center — Ohio EPA’s Business Portal

For general questions about the eBusiness Center, please contact the eBusiness Center Helpdesk by email at [ebizhelpdesk@epa.ohio.gov](mailto:ebizhelpdesk@epa.ohio.gov) or phone at (877) 372-2499 (1-877-EPA-BIZZ). For service-specific questions, please contact the employees listed below.

Air Pollution Control (Air Services)	Safaa El-Oraby <a href="mailto:safaa.eloraby@epa.ohio.gov">safaa.eloraby@epa.ohio.gov</a> (614) 644-3571
Air Pollution Control (Asbestos)	Asbestos Hotline (614) 466-0061
Drinking and Ground Waters (e-Drinking Water Reports)	Tyler Liston <a href="mailto:tyler.liston@epa.ohio.gov">tyler.liston@epa.ohio.gov</a> (614) 705-1146
Drinking and Ground Waters (Operator Certification)	Kevin Jarrell <a href="mailto:kevin.jarrell@epa.ohio.gov">kevin.jarrell@epa.ohio.gov</a> (614) 728-1226
Environmental Response and Revitalization Hazardous Waste Biennial Report (eDRUMS)	Alexis Andrews <a href="mailto:alexis.andrews@epa.ohio.gov">alexis.andrews@epa.ohio.gov</a> (614) 644-2923
Materials and Waste Management (Compliance)	Holly Hillyer <a href="mailto:Holly.hillyer@epa.ohio.gov">Holly.hillyer@epa.ohio.gov</a> (614) 728-5348
Materials and Waste Management (Composting, Infectious Waste Generator, Solid Waste Facility Registration)	Greg Nichols <a href="mailto:greg.nichols@epa.ohio.gov">greg.nichols@epa.ohio.gov</a> (614) 728-5327
Materials and Waste Management (Solid Waste and C&DD Disposal Fees)	Brian Dearth <a href="mailto:brian.dearth@epa.ohio.gov">brian.dearth@epa.ohio.gov</a> (614) 728-5366
Materials and Waste Management (Solid Waste Facility and C&DD Licensing, Scrap Tire Facility and Transporter Registration)	Debbie Kellough <a href="mailto:deborah.kellough@epa.ohio.gov">deborah.kellough@epa.ohio.gov</a> (614) 728-5316
Office of Fiscal Administration Agency-wide online fee payments via the ePay system	Janet Salyers <a href="mailto:janet.salyers@epa.ohio.gov">janet.salyers@epa.ohio.gov</a> (614) 644-2339
Surface Water (401 Certification and Isolated Wetlands Permits)	Whitney Works <a href="mailto:whitney.works@epa.ohio.gov">whitney.works@epa.ohio.gov</a> (614) 644-2135
Surface Water (Credible Data)	Jared Burson <a href="mailto:jared.burson@epa.ohio.gov">jared.burson@epa.ohio.gov</a> (614) 721-8697
Surface Water (eDMR) (e-Discharge Monitoring Reports)	Whitney Works <a href="mailto:whitney.works@epa.ohio.gov">whitney.works@epa.ohio.gov</a> (614) 644-2135
Office of Environmental Education	(614) 644-2873 <a href="mailto:OEEF@epa.ohio.gov">OEEF@epa.ohio.gov</a>